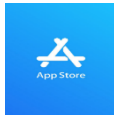# FortiToken Quick Start Guide (Apple)

For Remote Access to applications like Outlook Webmail, Citrix and Intranet, please follow Steps 1-3 below to install and use FortiToken Mobile. Please ensure that you use a PC and Smartphone for each of these steps.

Step 1: Download and Install FortiToken

a) To Begin, please open the App Store on your Mobile Phone.

b) Search for "**FortiToken Mobile**" in the App Store and select Install (Circled in Red) onto your device.
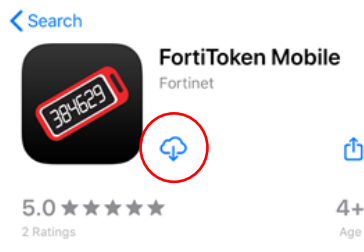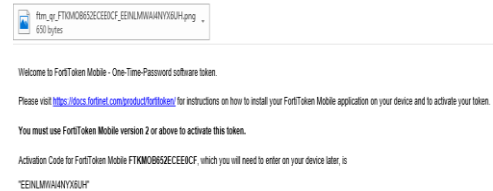

c) After Installation, open the **FortiToken Mobile** Application on your phone.

Step 2: Registering FortiToken to your Smartphone

d) You should have received an email from fortiauthenticator@unityhealth.to

e) Open the Email from your PC. The Email should look like the image below.

f) Attached to the email is an image file of a QR code (Example shown below). Download this file onto your computer and open it, as it will be required next.

g) Open the **FortiToken Mobile** app on your phone. Select "**SCAN BARCODE**" (Circled in Red) and Scan the QR Code you downloaded and opened. The registration is now complete.
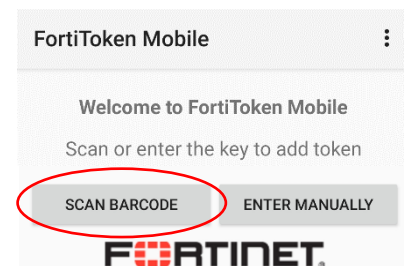

Please Note: The QR Code will expire in 1 week upon receiving the email. If you need another QR Code, please contact Helpdesk

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For assistance please call Helpdesk at Ext. 5751

Step 3: Using FortiToken for Remote Access to OWA or Citrix

h) To access OWA or the Intranet remotely, please go to https://fortiportal.unityhealth.to. It is recommended that users access the site through Google Chrome or Microsoft Edge.

i) Please Enter your username (unity\username) and password based on your site (see below for example) and select **login**. The system will then ask you for the **6 Digit FortiToken Code**.

j) To find the FortiToken Code, open the **FortiToken Mobile** App and enter the 6 Digit code as shown below.

FortiToken Code

Hide/Unhide FortiToken Code
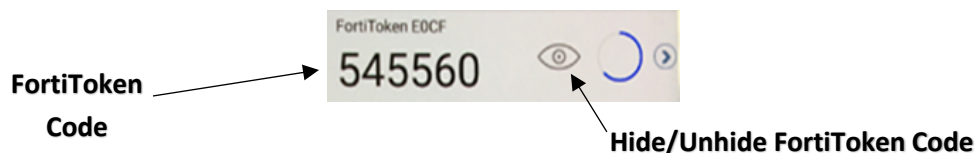
k) To access a specific app within the FortiPortal, select the appropriate icon.
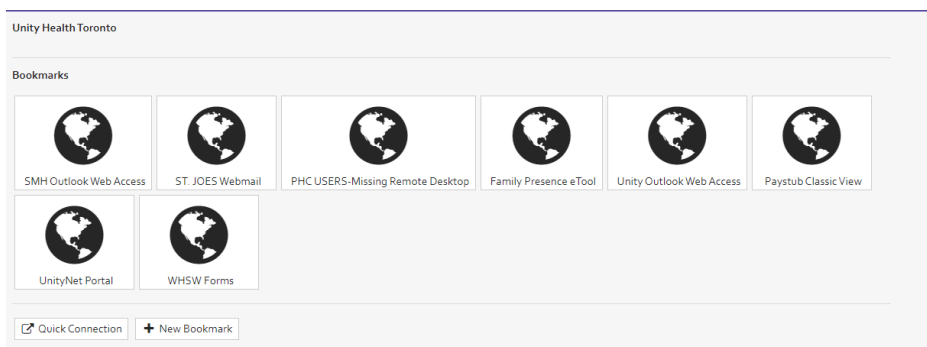
l) To access Citrix remotely, please see the Citrix User Guide here:

https://unityhealth.to/wp-content/uploads/2021/05/Citrix_Workspace_Installation.pdf